

Poll Workers

I would like for you to find –

1. Mississippi Code 23-15-227 provides for payment to Election Officials for working at the polls of up to \$125 (\$75+\$50).
2. Madison County adopted this rate of pay on June 25th, 2007.
3. Mississippi Code 19-13-31(2) provides for the Board's advance approval of the rate of pay.

I would like for you to further order that, to facilitate prompt and timely payment, the Chancery Clerk and Comptroller's Office should be directed to work with the Circuit Clerk, Election Commission and party Executive Committees to timely process the payroll associated with poll workers so that poll workers receive their payment immediately following their work day.

The process will generally be as follows:

1. Following training, the Election Commissioner (or party chairman for a party primary) will provide the Comptroller's office with the name, appropriate identifying information and hours of training for all individuals attending training. This information will subsequently be presented to the Board for approval of the appropriate training pay and for approval of those trained individuals to be poll workers at the upcoming election.
2. One week prior to the election (or runoff), the Election Commissioner (or party chairman for a party primary) will provide the Comptroller's office with the names and precinct assignment of those trained individuals that will be working the election (or runoff). These individuals will have been previously approved by the Board as poll workers at the designated rate of pay.
3. Prior to the election, the Comptroller's office will provide the Election Commissioner (or party chairman) the appropriate documents for each poll worker to sign certifying their work at the poll for the appropriate day. These individually signed certificates will be approved by the appropriate poll manager.
4. At the completion of the election, the Comptroller's office will have staff at the Madison County Circuit Court Building. They will receive the completed certificates documenting the work activity. Upon verification of the completed and approved certificate, the trained poll worker will be paid the pre-approved rate by check the day after the election.
5. Those individuals who are late substitutions or who are receiving or returning managers will receive their adjusting pay after the next Board meeting.